



Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

Meeting to be held in Christ Church , Chapel Street, Halton, LS15 7RW

Tuesday, 18th June, 2019 at 4.00 pm

Councillors:

P Grahame - Cross Gates and Whinmoor;
P Gruen - Cross Gates and Whinmoor;
J Lennox - Cross Gates and Whinmoor;

M Dobson - Garforth and Swillington;
S Field - Garforth and Swillington;
S McCormack - Garforth and Swillington;

M Harland - Kippax and Methley;
J Lewis - Kippax and Methley;
M Midgley - Kippax and Methley;

D Coupar - Temple Newsam;
H Hayden - Temple Newsam;
N Sharpe - Temple Newsam;





Agenda compiled by: Andy Booth 0113 37 88665
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South East Area Leader: Martin Dean Tel: 395 1652

Images on cover from left to right:

Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout

Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park

Kippax & Methley - Fairburn Ings

Temple Newsam - Temple Newsam House

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 12 MARCH 2019</p> <p>To confirm as a correct record, the minutes of the meeting held on 12 March 2019</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p>LEEDS HEALTH AND CARE PLAN, CONTINUING THE CONVERSATION</p> <p>To receive and consider the attached report of the Chief Officer, Health Partnerships Team</p>	7 - 32

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9			<p>COMMUNITY COMMITTEE APPOINTMENTS 2019/2020</p> <p>To receive and consider the attached report of the City Solicitor</p>	33 - 42
10			<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>To receive and consider the attached report of the Chief Officer, Housing Management</p>	43 - 48
11			<p>OUTER EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Outer East Area Leader</p>	49 - 60
12			<p>OUTER EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Area Leader</p>	61 - 76
13			<p>FORWARD PLAN REPORT</p> <p>To receive and consider the attached report of the Area Leader</p>	77 - 84
14			<p>DATE AND TIME OF FUTURE MEETINGS</p> <p>Tuesday, 1 October 2019 at 4.00 p.m. Tuesday, 10 December 2019 at 4.00 p.m. Tuesday, 10 March 2020 at 4.00 p.m.</p> <p>MAP OF TODAY'S VENUE</p> <p>Christ Church, Halton</p>	85 - 86

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			<p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 12TH MARCH, 2019

PRESENT: Councillor M Harland in the Chair

Councillors D Coupar, M Dobson, S Field,
P Grahame, H Hayden, J Lennox, J Lewis,
M Lyons, S McCormack and K Wakefield

27 Declaration of Disclosable Pecuniary Interests

There were no declarations.

28 Apologies for Absence

Apologies for absence were sent on behalf of Councillor P Gruen

29 Minutes - 11 December 2018

RESOLVED – That the minutes of the meeting held on 11 December 2018 be confirmed as a correct record.

30 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. On this occasion none of the members of the public present wished to speak.

31 Leeds Anti-Social Behaviour Team Review

The report of the Leeds Anti-Social Behaviour Team provided an update on progress made in reviewing the service currently provided.

Patrick Bird, ASB Team Manager presented the report. Issues highlighted included the following:

- A review of the Leeds-Anti-Social Behaviour Service was ongoing.
- The review as to meet the changing needs of the service and not a cost cutting exercise.
- Since the establishment of the Anti-Social Behaviour team there had been an increase in demand, increased awareness of the service and a rise in more complex cases.
- The Domestic Noise Service had joined the Anti-Social Behaviour Team. This accounted for sixty percent of referrals.
- Development of a triage system for referrals – this would enable to get referrals supported to the right service at the first point of contact.

- Multi-agency involvement – this would include West Yorkshire Police, social care and health partners.
- Development of mediation services.
- Use of social media for communication.
- Consultation would involve a wide range of partners including the third sector. A final report would be submitted to Executive Board in June 2019.

In response to Members comments and questions, the following was discussed:

- The need to keep the service fit for purpose following the growth in demand.
- The need to work with private landlords – it was acknowledged there was more control for council tenants.
- The move to a triage system for referrals was welcomed.
- There would be health representatives on the steering group.
- Involvement of Multi Agency Risk Assessment Conferences would cover wider areas including hate crime and domestic violence.

RESOLVED – That the report and direction of travel of the review be noted.

32 Leeds Rhinos Foundation

The Committee received a presentation from Gareth Cook, Head of Community and Engagement, Leeds Rhino's Foundation. The presentation which also contained a short video presentation focussed on the summer camps provided by the foundation and which were funded by the Community Committee.

Key discussion included the following:

- Increasing demand and numbers attending the camps.
- Outcomes and feedback.
- Increasing value for money - £0.83 per child per hour compared to £1.03 last year.
- Concern that some children attended one or more camps while others were not able to get a place – it was reported that ticket office arrangements could be reviewed to limit to one camp per child.
- Local groups and sports clubs for young people were contacted to promote the camps.
- Facilities at John Smeaton Academy were difficult to hire and there was no guarantee that the necessary facilities there would be available.
- Suggestion of young people re-attending as ambassadors/leaders.
- Members welcomed the scheme, success of the camps and the value for money provided.

RESOLVED – That the report and presentation be noted.

33 Outer East Community Committee Finance Report

The report of the Area Leader provided Members with the following:

- An update on the Outer East budget position
- An update on the Wellbeing revenue projects and budget position
- An update on the Wellbeing revenue projects approved by DDN since the last meeting
- An opportunity to consider a new application.
- An update on Youth Activities Fund (YAF) projects and budget position
- An update on the Wellbeing capital projects and budget position
- An update on the Community Infrastructure Levy (CIL) Neighbourhood Fund and budget position
- An update on the Small Grants budget
- An update on the Community Skips Budget

Bali Birdi, Localities Officer presented the report.

Members' attention was brought to an application for funding from Parks and Countryside to provide an additional area resource for the Outer East area. The amount requested was £13,194.50.

RESOLVED –

- 1) That the details of the Wellbeing revenue projects and budget position be noted.
- 2) That the Wellbeing revenue projects approved by DDN since the last meeting be noted.
- 3) That the application for funding from Leeds City Council Parks and Countryside for an additional area resource for the Outer East area be approved.
- 4) That details of the Youth Activities Fund (YAF) projects and budget position be noted.
- 5) That details of the Wellbeing capital projects and budget position be noted.
- 6) That details of the Community Infrastructure Levy (CIL) Neighbourhood Fund and budget position be noted.
- 7) That details of the Small Grants budget be noted.
- 8) That details of the Community Skips budget be noted.

34 OUTER EAST COMMUNITY COMMITTEE - UPDATE REPORT

The report of the Area Leader brought Members' attention to work based on priorities identified by the Community Committee that were not covered elsewhere on the agenda. It also provided opportunity for further questions or to request a more detailed report on a particular issue.

Bali Birdi, Localities Officer presented the report.

Issues discussed included the following:

Minutes to be approved at the meeting held on
Tuesday, 18 June 2019

- Children & Families – the sub-group had met on 4 February and terms of reference had been updated. Young people were in attendance and applications for Youth Activities Funds were now open. Issues regarding tickets for local young people to attend Go Ape had been resolved.
- Money Buddies – areas of poverty and deprivation were being targeted.
- NHS Leeds Clinical Commissioning Group – Shak Rafiq, CCG Communications Manager summarised the proposals for urgent care provision and informed Members of the engagement and consultation process. Details of available provision and locations were highlighted. In response to questions and comments, the following was discussed:
 - Walk-in facilities were no longer available at the Shakespeare Centre.
 - New locations could be considered where feedback showed that services could be better located.
 - The need for engagement with Elected Members and the work needed at community level to make people aware of changes to provision.
 - Re-commissioning of Yorkshire Ambulance Services to provide the 111 service. This would look at combining a Clinical Advisory Service so clinical assessments could be given and people advised of the most appropriate health service to access.
 - The broad consultation and focus on local urgent care facilities was welcomed.
 - The CCG was working closely with the Council’s estates team to see if there were any suitable buildings that could be used.
- Environment sub-group – a meeting had been requested with Highways regarding grit bins.
- Cross Gates & Whinmoor and Temple Newsam Wards - There were concerns that instances of fly tipping had not been correctly recorded.
- Housing Advisory Panel update.
- Youth Activities
- Community Engagement and Social Media Update.

RESOLVED – That the report be noted.

35 Dates, Times and Venues of Community Committee Meetings 2019/2020

The report of the City Solicitor presented suggested dates for meetings of the Outer East Community Committee to be held in the 2019/20 Municipal Year.

RESOLVED – That the Outer East Community Committee meetings be held on the following dates in the 2019/20 Municipal Year:

- Tuesday, 18 June 2019
- Tuesday, 1 October 2019
- Tuesday, 10 December 2019

Minutes to be approved at the meeting held on
Tuesday, 18 June 2019

- Tuesday, 10 March 2019

All meetings start at 4.00 p.m.

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Report of: Tony Cooke (Chief Officer Health Partnerships Team)

Report to: Outer East Community Committee

Report author: Paul Bollom (Head of Leeds Plan, Health Partnerships Team), Catherine Sunter (Lead for Delivery Support Health Partnerships Team), Georgia Kaye (Project Officer Health Partnerships Team)

Date: 18 June 19

To note

Leeds Health and Care Plan, Continuing the Conversation

Purpose of report –

1. Provide the Community Committee with an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.
2. Provide a summary of progress made in implementing the emerging Local Care Partnerships.
3. To outline the rationale for refreshing the Leeds Plan and progress made to date.
4. To provide Community Committees with the information required to appoint elected members to LCPs

Main issues –

- 1 Overview of the Leeds Health and Care Plan.
- 2 Overview of Local Care Partnerships.
- 3 Progress made in the last year
- 4 Progress made through the Leeds Plan
- 5 Next Steps
- 6 The role of elected members on Local Care Partnerships

Recommendations –

The Community Committee is asked to:

- a) Note the overall progress in delivery of the Leeds Health & Care Plan;
- b) Discuss and agree that the appointment of the Health and Wellbeing and Adults Community Committee Champion will be appointed to LCPs as one of the appointments subject to the discretion of each community committee
- c) Consider the current Leeds Plan refresh being undertaken by the Health Partnerships Team in conjunction with key partners across the health and care system.

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1. Provide the Community Committee with an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.
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1 What is the Leeds Health and Care Plan?

- 1.1 The Leeds Health and Care Plan (the plan) is the Leeds description of what it envisages health and care will look like in the future and how it will contribute to the delivery of the vision and outcomes of the Leeds Health and Wellbeing Strategy 2016-2021. The Leeds Health and Care Plan is guided by the vision that in 2021 Leeds will be a healthy and caring City for all ages where people who are the poorest improve their health the fastest. Implementation of the plan should take the Leeds Health and Care system some way towards achieving this vision.
- 1.2 It is also our 'place based plan for the West Yorkshire and Harrogate Integrated Care System (ICS).

- 1.3 Integrated Care System (ICS) are partnerships of health and care organisations (including the Ambulance Service, Community Healthcare providers, Clinical Commissioning Groups, Healthwatches, Hospital Trusts, Local Authorities, Mental Health Trusts and the Voluntary and Community Sector) that work collectively to plan health and care services on a larger footprint. West Yorkshire and Harrogate Health and Care Partnership is an ICS in development – meaning it has some limited responsibilities for system oversight, but no devolved responsibilities or budgets.
- 1.4 The NHS Five Year Forward View in 2016, described health and care planning across three levels. The approach starts with where people live – their neighbourhood or locality, in our context the Local Care Partnerships (LCPs). Secondly the approach uses the power of ‘place’, in our context Leeds, where Health and Care services can collaborate most effectively with many of the wider determinants of health such as housing, employment, environment and skills. It then recognises certain key service improvements may happen best working across a wider geography. The West Yorkshire and Harrogate Integrated Care System (ICS) supports the importance and primacy of the Leeds Health and Care Plan as one of six ‘place’ based plans within the overall geography.
- 1.5 The Leeds Health and Care Plan has been developed through extensive political engagement. An initial round of discussions in 2017, with ten community committees, involved presenting the case for change in our health and care system. These were led by local GPs and system leaders and presented local data on needs. The local conversations generated significant support and comment for the approach, which was captured and used to amend and refine the Leeds Health and Care Plan.
- 1.6 There has also been and continues to be significant engagement with the public on individual components of the Leeds Plan. In 2018/19 this has included consultation on:
- Ways of working better locally - A deliberative event was held in April 2018 with the public, patients and carers in Leeds about the new ways of local working to support us in developing our plans and priorities
 - The support that young parents need – reviewing maternity information for young parents (under 25) and information used will improve the way this group are referred into maternity services
 - People living with Frailty - understanding what matters to people living with frailty, those at the end of their life and their carers to support development of a tool that measures outcomes from a patient perspective ; and
 - Social Prescribing - understanding peoples experiences of Social Prescribing to support the development of a new service that meets peoples’ needs and preferences.
- 1.7 The Leeds Health and Care Plan works across three dimensions. The first captures principles, qualities and behaviours that have wide implications in how we all work with people. The second has been to work across four programmes to accelerate partnership working for specified projects. The third dimension has drawn together our collective resources that enable transformation (workforce, finance, digital, innovation, estates).

Leeds Health and Care Plan				
<i>By 2021, Leeds will be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest</i>				
<i>A plan that will improve health and wellbeing for all ages and for all of Leeds which will...</i>				
Protect the vulnerable and reduce inequalities	Improve quality and reduce inconsistency	Build a sustainable system within the reduced resources available		
<i>Our community health and care service providers, GPs, local authority, hospitals and commissioning organisations will work with citizens, elected members, volunteer, community and faith sector and our workforce to design solutions bottom up that...</i>				
Have citizens at the centre of all decisions and change the conversation around health and care				
Build on the strengths in ourselves, our families, carers and our community; working with people, actively listening to what matters most to people, with a focus on what's strong rather than what's wrong				
Invest more in prevention and early intervention, targeting those areas that will make the greatest impact for citizens				
Use neighbourhoods as a starting point to further integrate our health, social care and volunteer, community and faith sector around GP practices providing care closer to home and a rapid response in times of crisis				
Takes a holistic approach working with people to improve their physical, mental and social outcomes in everything we do				
Use the strength of our hospital in specialist care to support the sustainability of services for citizens of Leeds and wider across West Yorkshire				
What this means for me...	Prevention "Living a healthy life to keep myself well"	Self Management and Proactive Care "Health and care services working with me in my community"	Optimising Secondary Care "Go to a hospital only when I need to"	Urgent Care and Rapid Response "I get rapid help when needed to allow me to return to managing my own health in a planned way"

- 1.8 The four programmes of projects to accelerate partnership working referred to above are; prevention at scale; self-management and proactive care; optimising secondary care; and unplanned care and rapid response.
- 1.9 Achievements of the Leeds Health and Care Plan can be found in section 4 of this report and in appendix 4. However, to further build on this success and in recognition of the need to evolve and adapt to changes in the system, the strategic context for committing to a forward look and refresh of the Plan is compelling. Further detail on this is provided in section 5 of this report.

2 What are Local Care Partnerships?

- 2.1 Local Care Partnerships (LCPs) form the basis of Leeds' vision of locally integrated health, wellbeing and care based in communities. They will use a "bottom up" approach to improving health, wellbeing and care with a focus on priorities such as a better response to people living with frailty. LCPs are based on 18 geographies which aim to mirror natural communities, GP practice patient lists and existing relationships between GPs. Please see appendix 1 for the map of LCP areas.
- 2.2 As can be seen from this map, the LCPs that predominantly cover this Community Committee are Garforth/Kippax/Rothwell and Crossgates.
- 2.3 Each LCP will use a multi-agency approach working with staff and local resources including those which impact on the wider determinants of health, such as housing or employment. LCPs are formative. They are aligned to existing 13 Neighbourhood Teams and emerging Primary Care Networks (PCNs) but will take time and resources to support their development and therefore will take a number of years to achieve their full potential.

- 2.4 Resource requirements for developing LCPs are being addressed by putting additional support in place. The need to develop neighbourhood models has been recognised within the Integrated Care System arrangements for West Yorkshire and Harrogate, and this has resulted in allocated funding to Leeds to progress its requirements. To date this has resulted in recruiting a Head of LCP Development and supporting team and includes a specific role to support voluntary sector inclusion and participation in LCPs.
- 2.5 In the recent ward member conversations there was overwhelming support for the LCP approach as a route to better outcomes through integrated working.
- 2.6 Reflecting the progress Leeds is making in establishing LCPs, developing outcomes for people living with frailty as a whole population and establishing linked data, Leeds was selected as one of four ‘leading edge’ sites to participate in a national 20 week Population Health Management programme. Having a population outcomes framework has brought together providers working across organisational boundaries to design approaches and achieve outcomes that matter most to people. 4 LCPs – Pudsey, Woodsely, Seacroft and Garforth have designed personalised interventions to support people living with frailty. 7 further LCPs (with an emphasis on the more deprived areas of Leeds) will start this work in September. Further information on the population health management approach can be found in appendix 2.
- 2.7 Through the NHS Long Term Plan, additional resources will be invested in a local approach through an initiative known nationally as Primary Care Networks (PCNs). PCNs will support better contracting, additional innovation funding and develop clearer roles to support our Leeds LCP approach.
- 2.8 LCPs will benefit from this and will support PCN development through bringing together leaders from statutory health and care services with third sector, housing, employment, planners, elected members and local people to deliver the ambition of the Leeds Health and Wellbeing Strategy.

3 Progress made in the last year

Engagement / Big Leeds Chat

- 3.1 A specific commitment made to both the Leeds Health and Wellbeing Board and the Community Committees in 2017 was ‘having citizens at the centre of all decisions and change the conversation around health and care’. This is one of the guiding principles of the Leeds Health and Care plan.
- 3.2 As part of this commitment The Big Leeds Chat, a new ‘one partnership, one city’ approach to engagement with citizens, took place on 11 October 2018 in Kirkgate Market. It is planned to be an annual event and the next Big Leeds Chat will be taking place on 7th November 2019.
- 3.3 The listening event focused on three questions: what do you love about Leeds, what do you do to keep yourself healthy and lastly what can we do to make Leeds the best city for health and wellbeing? This was followed, where appropriate, by detailed conversations between people and decision makers on the topics that mattered to people related to health and care in the city.
- 3.4 The principles of the Big Leeds Chat approach were:

Principle	Action
Go to where people are	The event took place at Leeds Kirkgate Market which has a footfall of over of 25,000 on a Thursday and brings together people from many different communities, geographic, socioeconomic and communities of interest from all over Leeds.

One health and care team	We asked people to imagine that we were working for a coordinated health and care system and therefore there was a no jargon, no lanyard approach and everyone wore yellow Big Leeds Chat t-shirts.
Senior decision makers	There was significant attendance from senior decision makers and policy makers. This meant that people could speak directly with people that make things happen as well as giving real insight to decision makers about their everyday lives and experiences.

3.5 Key themes raised during this event can be found in Appendix 3. Themes cover both health related issues and wider determinants of health, such as education and housing.

4 Progress made though the Leeds Plan

4.1 To date, through the strategic leadership of the Leeds Health and Wellbeing Strategy, the Leeds Health and Care Plan has driven a number of successes that are to be celebrated. Some examples of where we are starting to see a difference locally include:

- 186 GP referrals were made to the One You Leeds service between April 2018 and March 2019. One You Leeds is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of ‘improving the health of the poorest the fastest’.
- There were 9,220 Collaborative Care Support Planning (CCSP) appointments held locally between 1st April and 31st December 2018. CCSP facilitates a change in people’s annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care.
- 599 referrals to the National Diabetes Prevention Programme were made locally between April 18 and March 19. The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme.
- In the Crossgates area there has above Leeds CCG average screening uptake in all 3 national programmes. There is a rising prevalence of cancer and increasing incidence rates, along with rising emergency presentation rates. The objective of the cancer programme is to achieve the best in cancer care for the people of Leeds and the team are working with Crossgates practices as part of the Phase 1 Yorkshire Cancer Research funded project to embed Screening and Awareness Co-ordinators within the LCP. The project has the focus of increasing screening uptake across all 3 national programmes and raising awareness of risk factors/ signs and symptoms of cancer to drive prevention and earlier detection of cancer in this area.
- Specific ‘Better Conversations’ skills sessions have taken place within the Crossgates LCP. Better conversations is a culture change programme moving the conversation between worker and citizen from a paternalistic dynamic where the worker is viewed as the ‘expert’ and has a role to ‘fix’ the citizen, towards an equal partnership where the worker looks to enable the citizen.

We are not yet able to break down the local impact of as many city initiatives as we would like to, however appendix 4 details further successes which will benefit residents in the Community Committee area.

4.2 The broader successes include:

- A first plan for Leeds spanning the health and care system developed through significant co-production;
- An organic plan shaped by wide range of partners;
- Elected Member engagement as central to the changes;
- Developing a strong identity and thinking of Leeds as a place;
- Simple yet effective approach with better consistency in language and definition;
- Understanding that we have to operate within our means and refocus existing resources to develop and implement change; and
- A governance framework that is being led by connections, relationships, trust and a collective ambition rather than processes and strict governance.
- A recognised cross cutting golden thread of the importance of 'working with' people

4.3 In terms of the overall practical impact of the plan, as a system, we are pleased to say that:

- Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.
- The work of the Best Start programme and Children and Young People's Plan has led to Leeds bucking the trend in child obesity rates among four and five year olds. Leeds is the only English City to achieve this. The drop in obesity has been seen primarily among the most disadvantaged areas in the city. In general obesity levels fell from 9.4% to 8.8% in reception age children with levels falling from 11.5% to 10.5% in the most deprived areas.
- This winter not a single patient was cared for in a non-designated area - this is where someone is being treated in a space that's not dedicated for patient care.
- We also made significant strides this winter in reducing delayed transfers of care so that patients aren't staying longer than they need to within a hospital-based setting. This fits in with our 'Home First' ethos which means that people will be supported to remain or return quickly to their own beds, and their own home (including a care home if that is their usual place of residence) wherever possible.

5 Next Steps

- 5.1 The Leeds Health and Care Plan is making a significant contribution towards achieving our Health and Wellbeing Strategy. To build on this success and in recognition of the need to evolve to adapt to changes in Leeds, the strategic context for committing to a forward look and refresh of the Plan is compelling for the following reasons:
- **Progress achieved** - Aspects of the current Leeds Plan have been completed therefore some actions may no longer need to be included, or alternatively through delivery have become embedded as business as usual.
 - **Local context** - The emerging headlines from our Joint Strategic Assessment (JSA) which looks at the current and future health and care needs of a population, highlights the need for a continuing and expanded focus on the wider determinants of health and challenge to reduce health inequalities in Leeds. There are significant emergent changes in need, particularly in our deprived communities that require support.
 - **National and regional context** - The NHS Long Term Plan, published in January 2019 states that all regional Integrated Care Systems (ICS), such the West Yorkshire and Harrogate Health and Care Partnership (WY&H Partnership) that Leeds is part of, will have a central role going forward. Since the majority of the work of the WY&H Partnership will be in the health and care plans from each place (Bradford District and Craven, Calderdale, Harrogate, Kirklees, Leeds, Wakefield) the refreshed Leeds Plan will be a key component of this.
- 5.2 The previous conversations at Community Committees in 2017 significantly influenced and directed the Leeds Plan. Similarly, we invite to board to consider the local implications and comment on local priorities to shape the future of the Leeds Health and Care Plan.

6 Appointing elected members to Local Care Partnerships

- 6.1 We have had significant engagement with elected members to date on Local Care Partnerships through a range of routes including:
- Discussions at Community Committees in 2017 and 2018
 - Ward level health and care conversations with elected members
 - Citywide Health, Wellbeing and Adults Community Committee Champions meeting

Through these engagements elected members fed back the following:

- Overwhelming support for the Local Care Partnerships approach as a route to better outcomes through integrated working by not only health and care partners, but those that impact on the wider determinants of health and wellbeing (e.g. Housing).
- Elected members have valuable knowledge and intelligence of the area they represent and the importance of a democratic link between Local Care Partnerships and Community Committees.
- There should be elected member representation on Local Care Partnerships aligned with Community Committees, particularly through the role of Health, Wellbeing and Adults Community Committee Champions to promote local conversations and closer working.

6.2 In order to deliver on the feedback we have received, elected member appointments to LCPs have been delegated to Community Committees by Member Management Committee in a similar way to Housing Advisory Panels/Clusters. As a result, work has occurred to map LCPs to Community Committees (see Appendix 1 – LCP 2019 footprints and Community Committee boundaries) and a detailed population analysis of local residents (see Appendix 5).

Based on this analysis, it is recommended that the Outer East Community Committee:

- Appoints 2 elected members 1 to Garforth/Kippax/Rothwell LCP and 1 to Crossgates LCP based on the suggested alignment outlined in the table below (or more subject to its discretion).

Community Committee	Suggested number of LCP appointments	Names of LCP appointed to
Inner North West	2	1 Holt Park LCP & Woodsley LCP <i>(both LCPs meet jointly)</i> 1 Leeds Student Medical Practice
Inner East	2	1 Seacroft LCP <i>(meetings occur jointly with Crossgates LCP)</i> 1 Harehills LCP & Burmantofts and Richmond Hill LCP <i>(meets jointly as HATCH LCP which includes Chapeltown LCP)</i>
Outer North West	1	1 Aire Valley LCP & Otley LCP <i>(Both LCPs meet jointly)</i>
Outer South	2	1 Garforth/Kippax/Rothwell LCP 1 Morley LCP
Inner South	1	1 Middleton LCP & Beeston LCP <i>(both LCPs meet jointly)</i>
Outer East	2	1 Garforth/Kippax/Rothwell LCP 1 Crossgates <i>(meetings occur jointly with Seacroft LCP)</i>
Inner North East	2	1 Central LCP (includes Meanwood and Moortown) 1 Chapeltown LCP <i>(meets jointly as HATCH LCP which includes Harehills LCP & Burmantofts and Richmond Hill LCP)</i>
Inner West	1	1 Armley LCP
Outer West	1	1 Pudsey LCP (includes Bramley)
Outer North East	1	1 Wetherby LCP

- Appoints the Health, Wellbeing and Adults Community Committee Champion to LCPs as one of its appointments (subject to its discretion).
- There is accelerated elected member involvement in four LCPs (Woodsley, Seacroft, Garforth/Kippax/Rothwell and Pudsey,) which have received intensive support to analyse local data and drive multi-disciplinary responses.

7 Role of elected members on Local Care Partnerships

7.1 Elected members' roles in LCPs will develop as LCPs mature, but will include helping to shape and influence local health and care services to address local needs in addition to achieving citywide priorities. It is envisaged that elected members may use their local knowledge and wider links and influence to impact the wider determinants of health. It is expected that:

- Frequency of formal partnership meetings will be at least once a quarter. Each LCP is unique and may meet more frequently with elected members having the opportunity to be more actively involved in shaping them as they develop.
- The appointed elected member(s) continue to strengthen the relationship between Community Committees and Local Care Partnerships as part of an ongoing broader conversation about health and wellbeing within each locality.

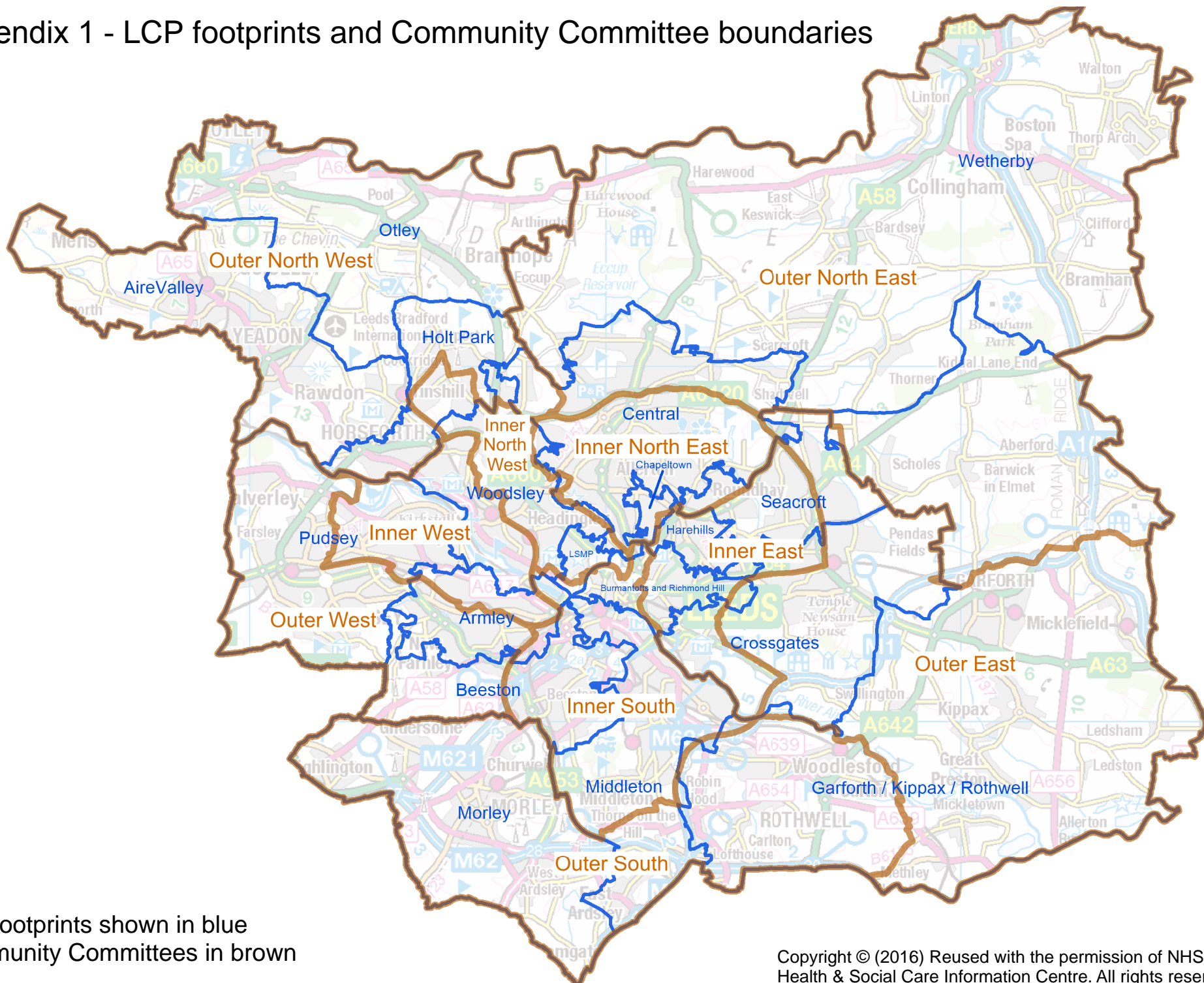
After appointment support will be given to elected members to create initial engagement with LCP's, this will begin with, and learn from, areas where LCP working is most mature.

Recommendations

The Community Committee is asked to:

- a) Note the overall progress in delivery of the Leeds Health and Care Plan;
- b) Discuss and agree the approach to elected member appointment on LCPs
- c) Consider the local priorities to inform the refresh of the Leeds Health and Care Plan

Appendix 1 - LCP footprints and Community Committee boundaries



LCP footprints shown in blue
Community Committees in brown

Leeds Health and Wellbeing Strategy

Leeds wants to be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest'. We believe that using a **Population Health Management** approach will be a key mechanism to enable us to achieve this commitment.



What is Population Health Management?

Population Health Management (PHM) is founded on a collective understanding, across organisations, of the needs and behaviours of the defined population they are responsible for. It uses data to understand where the greatest opportunities to improve health outcomes, value and patient experience can be made; and then using available resources to plan, design and deliver care solutions to achieve better outcomes for the defined population.

PHM is a data driven approach which focuses resources on preventative and proactive care.

What is happening in Leeds?

Reflecting the significant progress Leeds has made in establishing Local Care Partnerships, developing outcomes for people living with frailty and establishing linked data, Leeds has been selected as one of four 'leading edge' sites to participate in a national 20 week Population Health Management programme which will run from January to May 2019.

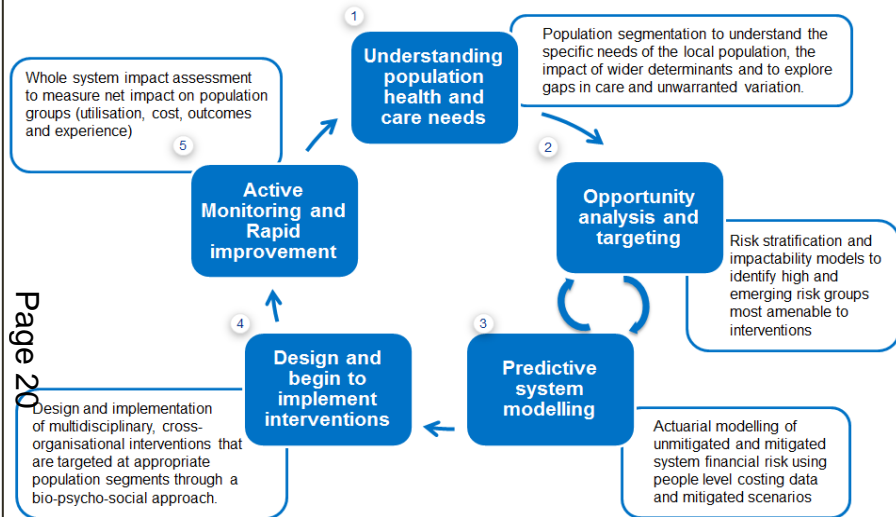
The programme is being delivered by NHS England and their partner Optum Alliance who are providing dedicated expertise. The programme will focus on progressing a PHM approach to improve outcomes for people living with frailty.



What are the aims of the PHM development programme in Leeds?

1. Changes in care delivery to achieve demonstrably better outcomes and experience for people:
2. Advancing the system's PHM infrastructure and enabling future use of PHM cycle:

PHM Cycle: Intelligence-led Care Design The Engine of Change for the Programme



Programme Structure

Programme leadership team (with support and guidance from System Executive team in PEG)

- **Tim Ryley**, PEG Executive Sponsor (Chief Executive, NHS Leeds CCG)
- **Dr Chris Mills**, Clinical Lead (GP and Chair of Leeds GP Confederation)
- **Gina Davy**, Co-Workstream Lead (Head of Programme Delivery, System Integration, NHS Leeds CCG)
- **Lucy Jackson**, Co-Workstream Lead (Consultant in PH/Chief Officer Adults and Health, Leeds City Council)
- **Frank Wood**, Analytics Lead (Chief Analyst – Portfolio Lead for Public Health and Health Intelligence, Health and Care Hub, Leeds City Council / NHS Leeds CCG)
- **Caroline Baria**, Adult Social Care (Deputy Director, Integrated Commissioning, Adults & Health Directorate, Leeds City Council)
- **Joanne France**, Project Manager (System Integration, NHS Leeds CCG)

PHM Executive: Clinical Strategy Group for Frailty

Activities include:

- Practical support from Optum clinical and population health team on care redesign

Outputs include:

- Identification of local opportunities
- Development of targeted interventions and implementation
- Construction of measures to test and evaluate interventions' success
- Learning and sharing best practice

Design to Action Team: 4 Local Care Partnerships

Activities include:

- Assessment & implementation of interventions to change care delivery for local populations

Outputs include:

- Team of system change agents work to support delivery of PHM interventions on the front line
- Analyse local data and evaluate opportunities for intervention
- Design and implement local initiatives to change frontline care delivery in Leeds

Business Intelligence Team: System BI & Finance Leads

Activities include:

- Practical support from Optum actuaries and population health analytics SMEs

Outputs include:

- Localised population health insight report
- Case for change for identified opportunities
- Balanced outcomes framework
- System model

Selecting the four Local Care Partnerships

The four LCPs participating in the PHM programme were identified by assessing:

- Maturity of relationships
- Frailty identified as a priority
- Interest and willingness to participate in the programme

The final list of four LCPs were then selected on the basis of:

- Deprivation of LCP area
- Prevalence of frailty

The four LCPs participating in the initial 20 weeks pilot are:

1. Pudsey
2. Woodsley
3. Seacroft
4. Garforth, Kippax & Rothwell



Appendix 3 – Big Leeds Chat Key Themes

Theme	Key Points
Diet	People told us that their diet is an important part of keeping healthy. Almost a third of the people we spoke to told us that they keep themselves healthy by eating well. For some people this was about cooking fresh food at home, for others it was about eating less and reducing the amount of alcohol they drink.
Exercise	Keeping fit and active was identified by many people as important. Walking, running and gardening are seen by many people as an easy and cheap way to keep fit and healthy. People also told us that activities such as going to the gym, cycling and yoga help them to keep themselves healthy.
No time for self-care	Some people also told us that a lack of time and motivation makes it difficult to take part in healthy activities. Poor health was another reason why people find it harder to get involved in healthy activities.
Cost	45 people told us that leisure facilities are too expensive and that free or affordable activities would encourage more people to stay fit and active. Some people also said that it was too expensive to buy healthy food and that public transport was not affordable.
Transport	21 people told us that they would like to see public transport improved by providing better bus routes, cheaper fares and a more reliable service. Many people also raised concerns about congestion in the city and suggested that less cars in the city centre and more pedestrian areas would make Leeds a better city for health and wellbeing.
Information	Some people told us that information about healthy activities in the city should be easier to find. People also want more information about how to self-care and stay healthy.
Environment	People told us that the environment they lived in was important to them and that they want more green spaces nearby. Some people raised concerns about smoking and asked for more smoke free areas in Leeds.
Healthcare	Many people are happy with the health services they receive in Leeds, but some people are unhappy with access to specialist services and waiting times (especially for GP surgery appointments). Many people told us that they want better mental health services in the city with improved access to counselling and shorter waiting lists.

Education	Some people told us that they would like to see local schools being more involved in promoting health and wellbeing with young people and parents.
Employment	Some people told us that they feel that there are not enough jobs in Leeds and that more should be done to create employment opportunities.
Housing	Some people told us that they want better housing in Leeds, especially for deprived communities and the homeless.



Appendix 4 – Leeds Plan Successes

Prevention at scale – “Living a healthy life to keep myself well”

Progress is being made to reduce the future burdens on the NHS and social care resources. Focus includes:

- Ensuring people who live healthy lives continue to do so
- Increasing the number of people who are prompted and supported to change unhealthy behaviours to enable them to live healthy lives;
- Ensuring our future generations are born healthy and enjoy healthy living as the norm

Recent successes under this programme include:

Project and Description	Successes
<p>Better Together</p> <p>The programme focusses on the issues that lead to poor health, such as social isolation, and use a community development approach to work with individuals, groups and communities to help them improve their situation and live longer, healthier lives.</p>	<p>Outreach work has engaged over 18,000 people from the 10% most deprived communities into community groups and programmes to improve general health and wellbeing.</p>
<p>‘One You Leeds’ (OYL)</p> <p>OYL is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of ‘improving the health of the poorest the fastest’. There is a specific aim around increasing access by specific target populations (eg. people living in deprived Leeds, people at risk of long term conditions, pregnant women and emerging migrant populations).</p>	<p>OYL continues to achieve high levels of referrals into the service.</p> <p>In the Outer East Community Committee area there were 186 GP referrals to the service One You Leeds between April 2018 and March 2019.</p>
<p>Alcohol Programme</p> <p>This programme aims to continue to reduce harm from alcohol through:</p> <ul style="list-style-type: none"> • promoting safe alcohol consumption as the norm • reducing access to alcohol by young people and providing; and • promoting alternative routes to behaviour change for those people who would prefer to self-help. 	<p>There has been a significant amount of activity over the last year aimed at alcohol awareness, including;</p> <p>Alcohol awareness week held from 19 to 25 November which saw significant alcohol related health promotion.</p> <p>The ‘No Regrets’ campaign, an online responsible drinking campaign aimed at 18-25 year olds.</p> <p>Forward Leeds holding a series of events across the city, where people were able to make positive pledges to change their drinking behaviour.</p>



	<p>There has also been a focus on secondary prevention for people who may be attending health services for a condition and present an opportunity to discuss smoking and alcohol use. For example, the Nursing Specialist Assessment 'e-form' is now live on all inpatient wards throughout Leeds Teaching Hospitals NHS Trust (LTHT). This means alcohol and tobacco screening is now being undertaken as part of every inpatient's admission into the hospital as they come onto the wards.</p>
<p>Tobacco Programme</p> <p>This programme aims to continue to reduce the harm from tobacco through promoting smoke free as the norm, reducing access to tobacco by young people and providing and promoting alternative routes to behaviour change for those people who would prefer to self-help.</p>	<p>Smoking prevalence across the city is now at an all-time low of 16.7%. Progress continues to be made towards the aim to create a smoke free generation, with over 35,000 less smokers in Leeds than there were in 2011. Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.</p>
<p>Best Start</p> <p>The programme has a key aim to give every child the best start in life, specifically the crucial period from conception to the age of 2.</p>	<p>Food and activity for a Healthy Pregnancy sessions have been made available for pregnant women with a BMI over 25 (and their partners). The sessions use the HENRY strengths based approach – building on participant's current knowledge and begins with an activity looking at what they think a healthy pregnancy looks like.</p> <p>The work of the Best Start programme has led to Leeds being the first city in the UK to report a drop in childhood obesity.</p> <p>There is also a lot of ongoing work with the maternity voices group, ongoing engagement with young people and their families. There has been a focus on mental health, and support for breastfeeding.</p>



Self-Management and Proactive Care - “Health and care services working with me in my community”

This programme vision is that

In 5 years time people will be able to confidently manage their own health and wellbeing and services will be delivered in a way that identifies and addresses need earlier. Self-Management and Proactive Care will be embedded into every relevant pathway across Leeds?’

We are achieving this by:

- Put in place accessible, appropriate opportunities for support so that people have the knowledge, skills and confidence to live well with their long term condition
- Equip staff with the knowledge, skills and confidence to support someone with managing their long term condition
- Ensure the systems and process support a person centred collaborative approach to long term condition management
- Improved Early Identification of symptoms and conditions
- Improved Management of people with diseases
- Improved support for people at the end of their life

Recent successes under this programme include:

Project and Description	Success
<p>Better conversations</p> <p>Better conversations is a culture change programme moving the conversation between worker and citizen from a paternalistic dynamic where the worker is viewed as the ‘expert’ and has a role to ‘fix’ the citizen, towards an equal partnership where the worker looks to enable the citizen</p>	<p>To date 48 skills days have been developed overall, with over 700 attendees from 52 different health and care organisations across the city including both the statutory and third sector.</p> <p>Specific skills sessions have taken place for Seacroft and Crossgates LCPs and a session will be taking place with Pudsey LCP in June with a view to potentially rolling sessions out across all LCPs to ensure that focused localities develop skills together at the same time.</p> <p>89% of attendees agreed or strongly agreed that they will use the skills practiced in their role.</p>
<p>The Diabetes Structured Education Programme</p> <p>To improve uptake for Type 2 Diabetes education courses with an emphasis on targeted groups (men over 40 and BME) with the overall outcome that people feel well supported and confident to manage their condition.</p>	<p>In the last quarter of 2018 there have been 347 referrals into the Diabetes Structured Education Programme.</p> <p>Diabetes education sessions have increased from 33 to 125 per annum.</p>



Self-Management support is now part of the ICS Universal Personalised care plan programme as detailed by NHS England (NHSE).

The percentage of people reporting an improved confidence to manage their condition after the course is sustained at 100%.

Representation in those attending of the targeted groups for the programme remain strong – men over 40 years (52%), proportion of attendees from deprived areas (62%) and people from BAME groups (51%).

National Diabetes Prevention Programme (NNDP)

The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme. The intervention consists of improved diet, weight loss and increased physical activity.

Between April 1 2018 and March 31 2019 5,542 people have been referred for the National Diabetes Prevention Programme (NNDP).

Self-Management support is now part of the ICS Universal Personalised care plan as detailed by NHSE

In the Outer East Community Committee area, 599 referrals to the NDPP Programme were made between April 18 and March 19.

Breathe Easy

The project aims to develop an integrated network of respiratory peer support groups in Leeds which will result in higher quality and more consistency in terms of how patients with COPD manage their condition.

The 10 Breathe Easy groups in Leeds are in a position of sustainability. The groups are located in Bramley, Middleton, Gipton, Hunslet, Yeadon, Beeston, Allerton Bywater, Harehills, Richmond Hill and Osmondthorpe.

All groups are now operating from low/no cost venues and the numbers attending are growing.

This project has led to a wider programme of developing peer support networks with people with long term conditions.

Collaborative Care Support Planning (CCSP)

CCSP facilitates a change in people’s annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care. The results forms a collaborative discussion between professional and person, focusing on “what is important to the person” enabling person

There have been 85,859 CCSP Annual reviews performed in Leeds between April 1st 2018 and March 31st 2019. This programme is part of the ICS Universal Personalised care plan programme as detailed by NHSE. Leeds has been recognised by the ICS and NHSE as meeting the quality markers for personalised care planning.



centered goals to be agreed to support people to self-manage their condition.

In the Outer East Community Committee area, there were 9,220 CCSP appointments held between 1st April and 31st December 2018.

Social Prescribing

Social Prescribing offers activity, social and cultural interventions in communities as an alternative to or adjunct to medical interventions.

Social Prescribing is also now part of the ICS Universal Personalised care plan programme as detailed by NHSE

There has been 3749 referrals to the Social Prescribing service. The city is on track to meet the target of 5,000 referrals for the year. Following reprocurement by the CCG there will now be one provider (a consortia) covering the whole of the city, and ensuring that all LCPs have social prescribers.

Virtual Respiratory Ward

Leeds Community Healthcare NHS Trust's virtual respiratory ward was expanded to cover Armley to help patients with long-standing respiratory conditions.

The virtual respiratory ward is designed to help those with Chronic Obstructive Respiratory Disease (COPD) exacerbations avoid being admitted to hospital and support earlier discharges for those that have been admitted. COPD can be caused by a number of things including smoking and genetics.

Frailty Unit

A multi-disciplinary team work on the unit providing medical and holistic care for patients over the age of 80, or from 65 if they have particular frailty needs.

Emergency departments can be really busy and noisy with lots going on. This can be really difficult for older patients while they are waiting, particularly if they are frail and may have dementia. The Frailty Unit is set away from the main emergency department, so it's a lot quieter and a much better environment for our older patients to be while they're being assessed.

The latest available figures (November 2018) show that the frailty unit at St James's Hospital has prevented 951 admissions in nine months, around 1902 bed days.



Optimising Secondary Care - “Go to a hospital only when I need to”

Progress is being made with activities with focus to:

- Improve the ways in which we test for cancer, provide treatment and offer support to people after they have had a cancer diagnosis.
- Ensure people will not stay in hospital longer than they need
- Reduce the visits people need to take to hospital before and after treatment
- Have a system that supports people with mental illness requiring secondary care interventions in the most appropriate setting.
- Ensure people will get the medicines that are the best value for them and the city

Recent successes under this programme include:

Project and Description	Successes
<p>Cancer Programme</p> <p>The objective of the programme is to achieve the best in cancer care for the people of Leeds.</p> <p>The programme is centred around four areas of focus:</p> <ul style="list-style-type: none"> • Prevention awareness and screening • Early diagnosis • Living with and beyond cancer • High quality modern services 	<p>713 additional people have completed a bowel screening test since April 2018 after being contacted by practice champions.</p> <p>The Accelerate Coordinate Evaluate (ACE) pilot pathway is for patients with non-specific but concerning symptoms has now been mainstreamed and the 1000th patient has just recently been referred on this pathway. Early evaluation indicates ACE provides faster diagnosis and clarity to patients and physicians, improves diagnostic findings of other significant but non-cancer conditions and as equally or more cost effective than previous approaches.</p> <p>In the Crossgates area there has above Leeds CCG average screening uptake in all 3 national programmes. There is a rising prevalence of cancer and increasing incidence rates, along with rising emergency presentation rates. The cancer team are working with Crossgates practices as part of the Phase 1 Yorkshire Cancer Research funded project to embed Screening and Awareness Co-ordinators within the LCP. The project has the focus of increasing screening uptake across all 3 national programmes and raising awareness of risk factors/ signs and symptoms of cancer to drive prevention and earlier detection of cancer in this area.</p>
<p>Care Navigation</p> <p>Leeds and York NHS Partnership Foundation Trust (LYPFT) have appointed a nurse to a Care Navigator role based at The Mount. She attends operational delayed discharge forums at Leeds Teaching Hospital Trust (LTHT) as well as</p>	<p>The role has become a valued member of the LTHT Operational Discharge Group, ensuring people are referred to the LYPFT Enhanced Care Homes Team.</p> <p>The role works in partnership with commissioners to invite interested providers</p>



<p>The Mount in order to co-ordinate arrangements for people with complex needs in dementia, regardless of hospital setting.</p>	<p>to discuss individual needs, develop the care home market and support individuals to leave hospital.</p>
<p>Enhanced Care Home Team</p> <p>The initiative aims to reduce avoidable delays that older people with complex dementia needs face when being placed from hospital beds to suitable long-term care home placement. They do this through proactively pursuing care home placement options as well as then providing care homes with rapid access to intensive short term input/care.</p>	<p>Between July and December 2018, successfully placed 42 service users to care homes who otherwise would have been in hospital for longer.</p> <p>There are a number examples of supporting care homes in admission avoidance.</p> <p>This service has now received recurrent funding.</p>
<p>Medicines and Consumables</p> <p>The objective of this programme is for patients to receive the medicines that are the best value for them and for Leeds.</p>	<p>Significant progress has been made in making the best use of the Leeds pound whilst improving service in the following areas;</p> <ul style="list-style-type: none"> ○ Stoma care ○ Oral nutritional supplements ○ Silk Garments ○ Wound Dressings

Urgent Care and Rapid Response - “I get rapid help when needed to allow me to return to managing my own health in a planned way”

Progress is being made with activities to:

- Review the ways that people currently access urgent health and social care services including the range of single points of access.
- Look at where and how people’s needs are assessed and how emergency care planning is delivered (including end of life) with the aim to join up services, focus on the needs of people and where possible maintain their independence.
- Make sure that when people require urgent care, their journey through urgent care services is smooth and that services can respond to increases in demand.
- Change the way we organise services by connecting all urgent health and care services together to meet the mental, physical and social needs of people to help ensure people are using the right services at the right time.

Recent successes under this programme include:



Project and Description	Successes
<p>Urgent Treatment Centres (UTC)</p> <p>This programme will develop UTCs across the city. UTC's offer urgent primary care, both for minor injury and minor illness. The proposal is to develop five UTC's in Leeds. Three UTC's will be in the community (St Georges, Middleton, Wharfedale, Otley and potentially in Seacroft) and two will be co-located at the A&E departments (St James University Hospital and Leeds General Infirmary)</p>	<p>The St Georges Centre in Middleton, South Leeds was formally designated as an UTC in December 2018 by NHS England. This means it meets the national mandate as set out by NHS England. A formal 12 week public engagement programme which sought views on the proposals for UTC's in Leeds has recently been undertaken-analysis is underway during May 2019.</p> <p>The development of Urgent Treatment Centres are underway at the Wharfedale site and at St James's Hospital.</p> <p>Further information on Urgent Treatment Centres will be coming to the next round of Community Committees</p>
<p>Clinical Assessment Service (CAS)</p> <p>This project aims to provide a Clinical Assessment Service for the Leeds population. People who ring NHS 111 will receive a clinical assessment over the telephone, reducing the number of people who need to receive a face to face appointment.</p> <p>The ambition is for all single points of access to link into the CAS, and for the CAS to book appointments into services when a face to face appointment is required. This will standardise and simplify access into health and care services</p>	<p>The 6 month pilot has been evaluated. Findings show that 50% of all calls to the Leeds CAS were dealt with over the phone.</p> <p>The learning from the pilot is helping to inform how the service can expand for Phase 2. The scope for Phase 2 (2019/20) is currently being determined.</p>
<p>High Intensity Users Project</p> <p>The service provides tailored support to people who attend A&E frequently to address underlying social, medical and mental health issues.</p>	<p>Those that use the service for three or more months have been found to have better experiences and outcomes – being supported to access the services they most need rather than A&E.</p> <p>Emergency Department attendances and ambulance conveyances were reduced by 53% over the 12 months for the 72 people the service worked with in the last year.</p>



	This service is ongoing.
<p>Yorkshire Ambulance Service (YAS)</p> <p>YAS are now able to refer patients directly into the Leeds Frailty Unit at St James's hospital. This means that ambulance staff can assess patients they are called to attend to with a 'frailty score' and determine if they may be best supported in a specialist unit that supports people with similar conditions. This means patients may bypass a potentially delaying and stressful period in the hospital Emergency Department.</p>	<p>The project allows ambulances to take people straight to the most appropriate place for their care giving them the best chance of avoiding admission.</p> <p>In the first 15 days 18 people benefitted from this pathway.</p>

Collective resource areas that enable transformation

Estates successes include:

- Closer working with Planning on ensuring sustainable community health provision in light of housing growth (actual and target figures in the Site Allocations Plan)
- Focused work on priority neighbourhoods, linking closely with the Neighbourhood Improvement programme and Localities team.

Digital successes include:

- Introduced some significant shared IT services between LCC, CCG, LCH and GP Practices
- Added Children's data in to the Leeds Care Record
- Introduced a new way of sharing child protection information between urgent and emergency care services and social care
- Increased the number of GP Practices taking appointment bookings directly from the 111 service

Workforce successes include:

- 130 people from Lincoln Green attended recruitment events held in the local community in April. All attendees signed up for courses or interviews and 3 nurses from overseas are joining Leeds Teaching Hospitals Trust.
- 300 of the Leeds 'One Workforce' have already attended the System Leadership Programme which has the objective of growing a connected community, who have people of Leeds at the heart of everything we do.
- The first Leeds wide Health and Care Careers and Recruitment Event held on 14 May 2019.

Community Committee	LCP Footprint	Most deprived 5th of Leeds	2nd most	mid	2nd least	Least deprived 5th of Leeds	Grand Total
Inner North West	Armley	104					104
	Beeston	585					585
	Burmantofts & Richmond Hill	717	5,219	1,241			7,177
	Central		1,987		974		2,961
	Holt Park		4,826	4,161	292		9,279
	LSMP		8,177	20,634			28,811
	Middleton			273			273
	Woodsley			6,410	27,749	8,243	11,429
Inner East	Burmantofts & Richmond Hill	18,219	5,027				23,246
	Chapeltown	2,109					2,109
	Crossgates	1,780	6,392				8,172
	Harehills	36,490					36,490
	Seacroft	27,187					27,187
Outer North West	Aire Valley		5,942		13,295	23,818	43,055
	Central					3,029	3,029
	Holt Park		1,714	1,003	14,278	6,559	23,554
	Otley				6,367	15,224	21,591
	Wetherby					38	38
	Woodsley					1,672	1,672
Outer South	Beeston			144			144
	Garforth/Kippax/Rothwell			19,395	7,816		27,211
	Middleton		2	8,384			8,386
	Morley		15,213	3,315	30,981	6,501	56,010
Inner South	Armley	1	68				69
	Beeston	22,019	18,104	105			40,228
	Burmantofts & Richmond Hill	1,869		670			2,539
	LSMP			300			300
	Middleton	19,377	23,405	4,000			46,782
Outer East	Burmantofts & Richmond Hill	1,672	153				1,825
	Central			1,652			1,652
	Crossgates	5,363	1,946		17,030	6,096	30,435
	Garforth/Kippax/Rothwell			3,205	26,130	8,267	37,602
	Seacroft	2	7,508	6,660			14,170
Inner North East	Central	11,973	47	16,833	18,618	15,081	62,552
	Chapeltown	7,847					7,847
	Harehills	634					634
	Seacroft			7,694			7,694
	Woodsley		611	1,141		763	2,515
Inner West	Armley	7,984	4,954				12,938
	Bramley		17,628	1,352			18,980
	Pudsey	6,209	1,469	9,155			16,833
	Woodsley	1,908	17,626	8,182		599	28,315
Outer West	Armley	1,001	6,081	3,097			10,179
	Beeston			2,513			2,513
	Bramley	5,215	6,530	1,489			13,234
	Pudsey	126	7,855	25,269	6,217	8,372	47,839
Outer North East	Central		6,818		1,653	16,278	24,749
	Garforth/Kippax/Rothwell					6,701	6,701
	Seacroft		4				4
	Wetherby				6,192	26,692	32,884
Grand Total		180,391	181,716	179,616	158,086	157,119	856,928



Report of: City Solicitor

Report to: Outer East Community Committee (Crossgates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: Andy Booth – 0113 37 88665

Date: 18 June 2019

For decision

Community Committee Appointments 2019/2020

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor P Grahame as Chair of the Community Committee for 2019/20 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Noting Appointment of Community Committee Chair for 2019/20**
2. Members are invited to note the appointment of Councillor P Grahame as Chair of the Community Committee for 2019/20, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2019/2020**

19. This year, the following appointments are due for review/determination:-

HOPE (Halton Moor & Osmondthorpe Project for Elders)

Cross Gates & District Good Neighbours Schem

Neighbourhood Elders Team

Swarcliffe Good Neighbours Scheme

Swillington Educational Charity

Local Housing Advisory Panels

20. As was the case in 2018/19, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety**
- **Children's Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. **Corporate Parenting Board**

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).

27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.

28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.

29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2019/20 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.

30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

31. Children’s Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2019/20 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Garforth	1	1 Garforth & Swillington	S McCormack
Brigshaw Co-operative Trust	1	1 Kippax & Methley	J Lewis
Temple Newsam Learning Partnership	2	2 Temple Newsam 1 Full trustee	Vacancy

		1 Associate Trustee	H Hayden
Seacroft Manston	2	1 Crossgates and Whinmoor 1 Seacroft & Killingbeck	P Grahame Appointment of IECC

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board. (Further Members can be involved in the Corporate Parenting Board, should they wish – please see section 30 for further details).

41. The Committee is also invited to note the appointment of Councillor P Grahame, as Chair of the Community Committee for the duration of 2019/20, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Community Committee Appointments to Outside Bodies (East Outer)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Cross Gates & District Good Neighbours Scheme	Yes	1	Jun-19	1	Councillor P Grahame	Y	Annual	Labour
HOPE (Halton Moor & Osmondthorpe project for Elders)	Yes	2	Jun-19	2	Vacancy Councillor H Hayden	Y	Annual	Labour
Neighbourhood Elders' Team	Yes	1	Jun-19	1	Councillor M Harland	Y	Annual	Labour
Swarcliffe Good Neighbours Scheme	Yes	1	Jun-19	1	Councillor P Gruen	Y	Annual	Labour
Outer South East Local Housing Advisory Panel	No	4	Jun-19	4	M Dobson	Y	Annual	
					Councillor P Grahame	Y	Annual	Labour
					Vacancy	Y	Annual	Labour
					Councillor M Harland	Y	Annual	Labour
Garforth Cluster Partnership	No	1	Jun-19	1	Councillor S McCormack	Y	Annual	
Temple Newsam Learning Partnership	No	2	Jun-19	2	Vacancy	Y	Annual	Labour
					Councillor H Hayden	Y	Annual	Labour
Seacroft Manston Cluster Partnership	No	1	Jun-19	1	Councillor P Grahame	Y	Annual	Labour
Brigshaw Co-Operative Trust Cluster Partnership	No	1	Jun-19	1	Councillor J Lewis	Y	Annual	Labour
Swillington Educational Charity	Yes	1	Jun-19	0	Councillor S Field	Y	3 Years	

15

14

15

Number of places 15
 Places held pending review 14
 Number of places to fill 14

Number of Members in the Committee Area 12

Percentage of
Members on the
Committee

Notional
Places
Allocated

Labour 9
 Garforth & Swillington Independent 3
 Independent 0
Other to list
 Total 12

75
 25
 0
 11.25
 3.75
 0.00
 15

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer East Community Committee

Report author: Report author: Ian Montgomery, Service Manager

Date: 18 June 19

For Decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report - To seek Ward Councillor nominations from the Outer East Community Committee to the Outer South East Housing Advisory Panel (HAP)

Main issues - There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.

Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities

Recommendations - Community Committees in their June 2019 round of nominations are therefore requested to:

Nominate up to 1 Ward Member per Ward within the HAP.

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer East Community Committee, Crossgates and Whinmoor, Garforth and Swillington, Kippax and Methley and Temple Newsam Wards.

Report author: Ian Montgomery, Service Manager – Tenant Engagement 07891 271612

Date: 18 June 2019

For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Outer East Community Committee to the Outer South East Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities, this may include:
 - a. Sharing with local HAPs the Community Committee priorities, giving updates about key pieces of work or projects that the HAP may be able to help support.
 - b. Helping the HAP establish their priorities, sharing local knowledge and insight about local community or environmental issues.
 - c. Encouraging tenants on the HAP to be involved and contribute to Community Committee meetings and workshops.

- d. When appropriate, helping join up HAP funding with local Community Committee funding and other funding sources.
 - e. To support the overall focus on the community, helping bring Tenant Engagement forums together with Community Committee led activity.
4. Community Committees in their June 2019 round of nominations are therefore requested to:
- a. Nominate up to 1 Ward Member per Ward within the HAP area
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1).
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and local Communities Teams.

Corporate considerations

7.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

8. The Housing Service is seeking nominations to Outer South East Housing Advisory Panel. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

9. The Outer East Community Committee is requested to nominate up to 1 Ward Member from each of the four wards within the HAP area to serve on the Outer South East HAP.

Background information

- The key functions of Housing Advisory Panels remain in principle the same as during 2018/19, and are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local community needs.
 - More information is available from www.leeds.gov.uk/hap or from the Tenant Engagement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

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Report of: Area Leader

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Bali Birdi

Telephone 07712 214727

Date: 18 June 2019

For Decision

Outer East Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer East Community Committee the CIL money for Allerton Bywater Parish Council, Great and Little Preston Council, Kippax Parish Council, Ledsham Parish Council, Ledston Parish Council, Micklefield Parish Council and Swillington Parish Council will be administered by each individual Parish Council, whereas monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam will be administered by the Outer East Community Committee.
9. It was agreed at Outer East Community Committee on the 19 June 18 that CIL monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2019

16. The total revenue budget approved by Executive Board for 2019/20 was £177,252.38 **Table 1** shows a carry forward figure of £ 62,682.38 which includes underspends from projects completed in 2018/19 plus £28,321.14 allocated to projects which are not completed, which means there was £34,361.24 allocated from the 2018/19 budget. The total revenue funding available to the Community Committee for 2019/20 is therefore **£148,931.24**. A full breakdown of the projects approved or ring-fenced is available on request.
17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
18. The Community Committee is asked to note that there is currently a remaining balance of **£20,040.10**. A full breakdown of the projects is listed in **Table 1** and is available on request.

Table 1: Wellbeing revenue 2019/20

INCOME: 2019/20	177,252.38
Balance brought forward from previous year 2018/19	62,682.38
Less projects brought forward from previous year 2018/19	28,321.14
TOTAL AVAILABLE: 2019/20	148,931.24

Area wide ring-fenced projects	£				
Small Grants	5,000.00 TBC				
Community Committee public engagement	2,000.00 TBC				
Tasking team initiatives	5,000.00 TBC				
Skips for community clean ups	3,000.00 TBC				
CCTV	12,000.00 TBC				
Christmas	37,530.00 TBC				
Total area wide ring-fenced projects	64,530.00				
Remaining balance split equally across the wards	84,401.24	21,100.31	21,100.31	21,100.31	21,100.31
		Ward Split			
Ward Projects	£	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
LCC Parks and Countryside	13,194.50		13,194.50		
Head Together Chapel FM	3,000.00	750.00	750.00	750.00	750.00
Leeds Rhinos Foundation	10,000.00	2,500.00	2,500.00	2,500.00	2,500.00
Mini Breeze	3,600.00		3,600.00		
The Tribe	780.00	780.00			
Youth Service	19,090.00	9545.00			9545.00
Litter Bins Garforth & Kippax	1,680.00		840.00	840.00	
Litter Bins Temple Newsam	2,100.00				2,100.00
Money Buddies	8,865.64	4,432.82			4,432.82
MUGA Event	851.00	851.00			
Allerton Bywater Skips	1,200.00			1,200.00	
Totals	64,361.14	18,858.82	20,884.50	5,290.00	19,327.82
Total spend: Area wide + ward projects	128,891.14				
Balance remaining (Total/Per ward)	20,040.10	2,241.49	215.81	15,810.31	1,772.49

As in previous years, Members are asked to consider the following ring-fence amounts against the 2018/19 Wellbeing allocation. Changes to the suggested figures will have an impact on the amount of budget available for new schemes.

Ringfence projects for consideration and approval based on 2018/19

19. The following projects are presented for Members' consideration:

Project Title: Small Grants

Total Project Cost: £5,000 TBC

Amount Proposed £5,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

20. **Project Title:** Community Committee Public Engagement

Total Project Cost: £2,000 TBC

Amount proposed £2,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

21. **Project Title:** Tasking Team Initiative

Total Project Cost: £5,000 TBC

Amount proposed £5,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

22. **Project Title:** Skips for Community Clean Ups

Total Project Cost: £3,000 TBC

Amount proposed £3,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

23. **Project Title:** CCTV Monitoring Costs £1K per camera

Total Project Cost: £12,000 TBC

Amount proposed £12,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

24. **Project Title:** Christmas lights switch on events, motifs & trees

Total Project Cost: £37,530 TBC

Amount proposed £37,530 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

Delegated Decisions (DDN)

25. Since the last Community Committee on 12 March 2019, there are no projects to be considered.

Declined Projects

26. Since the last Community Committee on 12 March 2019, the following projects have been declined:

- a) Little Library Project
- b) This Green Moon

Monitoring Information

27. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.
28. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in 12 March 2019:

Monitoring Received – Outer East Luncheon Club Coordination

This funding is to continue to promote and help the Luncheon Clubs in our area to run smoothly, with help and advice on the day to day management and to enable the service to keep going.



Youth Activities Fund Position 2019/20

29. The total available for spend in Outer East Community Committee in 2019/20, including carry forward from previous year, was **£61,440.66**

30. The Community Committee is asked to note that so far, a total of **£36,229.32** has been allocated to projects, as listed in **Table 2**.

31. The Community Committee is also asked to note that there is a remaining balance of **£ 25,211.34** in the Youth Activity Fund. A full breakdown of the projects is available on request.

Table 2: Youth Activities Fund 2019/20

	Total allocation
Income 2019/20	52,010.00
Carried forward from previous year	16,102.66
Total available (including brought forward balance) for schemes in 2018	68,112.66
Schemes approved in previous year to be delivered this year 2019/20	6,672.00
Total available budget for this year 2019/20	61,440.66

Projects 2019/20	Amount requested from YAF (£)	Ward Split			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Brave Words CIC	6,465.00	6,465.00			
Breeze Holiday Camp	1,590.00		795.00	795.00	
Code Craft Create with Microbits	1,074.92	358.31	358.31		358.31
DJ School	2,175.00		1,087.50	1,087.50	
Multi Sports Camps	4,370.40	2,185.20			2,185.20
Out Of School Summer Activities	1,140.00		570.00	570.00	
Red Kite Learning Trust	4,000.00				4,000.00
Youth Service Holiday Programme	15,414.00		7,707.00	7,707.00	
Total spend against projects	36,229.33	9,008.51	10,517.81	10,159.50	6,543.51
Remaining balance per ward	25,211.34	4,744.99	1,338.91	9,911.94	9215.50

Small Grants Budget 2019/20

32. To note that paragraph 19 draws attention to the small grants budget for the Outer East Community Committee. Ward members will be updated at the next Community Committee.

33. From April 1 2019 there has being no small grants.

Table 3 : Community Skips 2019

Location of skip	Date	Total amount	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
The Growing Zone Group	30 April 19	£128.31			£128.31	
Total:		£128.31	0	0	£128.31	

Capital Budget 2019/20

34. The Outer East Community Committee has a capital budget of **£85,629.00** available to spend, as a result of new capital injections.

Table 4: Capital 2019

	OE (£)	Ward split 2019/20			
		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Remaining Balance March 2019	73,383.11	16,780.28	13,968.28	23,567.28	19,067.27
Injection March 2019	12,245.89	3,061.47	3,061.48	3,061.47	3,061.47
Starting Position 2019-2020	85,629.00	19,841.75	17,029.76	26,628.75	22,128.74

Capital Projects for consideration

36. There are no capital projects presented for Members' consideration on this occasion

Community Infrastructure Levy (CIL) Budget 2016 - 2019

37. The Community Committee is asked to note that as of May 2019 there is now **£135,865.88** total available to the Outer East Community Committee,

The breakdown is as follows :

- Cross Gates & Whinmoor ward has £42,392.36
- Garforth has £78,846.16
- Temple Newsam ward has £14,627.36

Corporate Considerations

Consultation and Engagement

38. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

39. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

40. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

41. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

42. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

43. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

44. The Finance Report provides up to date information on the Community Committee’s budget position.

Recommendations

45. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraphs 19-25)
- c. Monitoring information of its funded projects (paragraph 27)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Community Skips Budget (Table 3)
- f. Details of the Capital Budget (Table 4)
- g. Review the 'minimum' conditions (paragraph 14)

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Report of: Area Leader

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley,
Temple Newsam**

Report author: Bali Birdi

Tel: 07712 214727

Date: Tuesday 18 June

For Information

Outer East Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

Children and Families: Champion - TBC

3. Outer East Community Committee have approved Youth Activity Applications that had been received. A large number had been received for 2019/20 to previous years.

Environment & Community Safety: Champion TBC

4. A sub group meeting took place on the 9 April 2019.
Grit Bins will be simplified, information will be distributed to all ward members in the next few weeks.

LASBT

At the last round of Community Committee meetings, a briefing was provided outlining the service review for the Leeds Anti-Social Behaviour Team (LASBT). A number of questions were raised by committee members and responses to these can be found at Appendix 1.

Cross Gates and Whinmoor and Temple Newsam wards

Enforcement are looking into the process of doing duty of care visits to all businesses, this includes staff working late to capture take-away out lets. The purpose of the visits are to check to make sure appropriate commercial waste arrangements are in place. Enforcement want to explain to the business owners that they have a social responsibility and need to make sure the area in front of their business is maintained and litter free.

Removal of fly-tipping is the main focus. The team are working on a zonal strategy to try and tackle the issue. Fly-tipping will be highlighted by hazard taping it and placing stickers on it to highlight the issue. The fly tip will remain in place and be removed at a later date.

Education

The team are going to be working on a flyer to send to local schools to promote environmental issues. This will hopefully get schools to engage with the children.

Teams

All team members have a responsibility for certain parts of the estates. They are responsible for making sure the streets are clean, litter free and bins are empty. They will also take ownership of ginnel, fly-tip clearances. New bin routes have been introduced for the team. The information collected to make sure every estate has a bespoke bin emptying process in place.

Garforth & Swillington, Kippax & Methley wards

Date – 11/02/19 to 09/05/19

TYPE	Garforth & Swillington	Kippax & Methley
Fly Tipping	78	98
Bulky Collections	81	92
Housing Void	9	9
Litter	7	8
Enforcement Waste in Gardens	6	7
Dog Fouling	3	7
Road Sweeping	6	6
Overgrown Vegetation	5	5
Communal Maintenance	2	2

The team have been working hard to make sure the routes for the Tour De Yorkshire were a success. Re-instating kerb edges on the high speed roads within the wards. This work will continue over the coming months on the rest of the high speed roads within the ward areas.

Employment, Skills & Welfare: Champion TBC

5. Employment and Skills engaged with the following Outer East schools (at their request)

- Careers event Brigshaw High school - for parents and young people
- Careers event John Smeaton
- An information session at Garforth Academy (300 year 10 students)

Health and Wellbeing & Adult Social Care: Champion TBC

Leeds Let's Get Active

6. Leeds Let's Get Active continue to deliver across South East Leeds. The activities delivered range from walking groups, Zumba, football, Tai Chi and chair based exercise. The team have some excellent examples of delivering sustainable activities by working with volunteers and offering coaching bursaries to enable them to carry on the classes as instructors. Walk Leader Training and Tai Chi instructors are both excellent examples of this strand of work.

The team are looking forward to delivering a comprehensive programme over the next few months with planned activities linking with Osmondthorpe Hub to deliver a walking group and Kippax Community Hub to offer a table tennis session.

Leeds Joint Debt Forum

Once again the Leeds Joint Debt Forum is looking to hold their annual event at St George's Centre in the centre of Leeds. The event will take place in October and will be focussing on protecting the vulnerable with discussions around housing, universal credit and affordable credit. More details will follow as the programme is decided.

7.External Funding

Caird Peckfield Landfill Tax administered by Mondegreen

1. This funding is now available and details have been shared with partner agencies and third sector/community groups. Details of the fund is listed below.
 - It is no longer 2 funding rounds per year it is open to applications all year round
 - There is no maximum or minimum amount but grants are generally between £30k and £50k
 - There will no longer be a board that considers applications. Mondegreen will assist applicants (where the application fits) and submit to the management of Caird Peckfield (CP) who now decide on approval/non approval.
 - Anyone interested in applying must first ever phone or e mail Mondegreen to go through what they are wanting to apply for. This will avoid putting in a lot of effort when a positive outcome is unlikely
 - The contact at Mondegreen is Angela Pease e mail : angelapease@mondegreen.org.uk or Tel 01937 848895 or mob 07973 535114
 - CP are enthusiastic about sports projects
 - CP are enthusiastic about heritage projects

- LCC land and buildings is eligible
- The money is all capital/no match is required but if there is match fine
- Caird Peckfield are particularly enthusiastic about delivering projects in areas of high deprivation.

Community Engagement: Forums

6. The following schedules are for the Community Forums

Manston & Swarcliffe Forum Dates:

18 July 19

14 November 19

Whinmoor Forum dates:

24 July 19

14 October 19

Garforth & Swillington

16 September 19

20 January 20

Temple Newsam

19 July 19

Community Engagement: Social Media

7. **Appendix 2**, provides information on posts and details recent social media activity for the Outer East Community Committee Facebook page.
8. **Appendix 3**, provides information on full list of posts for the last month posted on the Outer East Community Committee Facebook page.

Housing Update

9. Performance

Voids Levels (empty properties)

Demand in all areas remains high. Applicants on Band A bidding for a 2 bed property can wait in Crossgates and Whinmoor Ward an average of 59 weeks, Temple Newsam Ward an average 37 weeks, Garforth and Swillington Ward an average of 48 weeks and Kippax and Methley Ward an average of 67 weeks.

Sheltered complexes such as Cross Hills Court in Kippax and Sherburn Court and Naburn Court in Whinmoor have proved difficult to let. Certain property types, in particular complexes and bedsit are hard to let due to lack of demand for this type of accommodation. Cross Hills Court and Naburn Court this is down mainly to the style of the blocks.

There are a high proportion of adapted and sheltered properties in the area which take time to allocate due to matching needs of customers with properties.

In Halton Moor/Osmondthorpe in particular there have been concerns with property condition and disrepair, which affects void levels.

Some areas are hard to let such as Micklefield and Methley due to remoteness and lack of facilities.

New Builds – Nevilles

There are 32 new build properties are to be available to let primarily in 2020. When final rent approval is made the properties will be advertised on the Leeds Homes Website.

The breakdown of property types is as follows, an agreed LLP will be applied to the properties.

- 4x 1 bed bungalows
- 4x 2 bed bungalows
- 5x 2 bed houses
- 19x 3 bed houses

The Nevilles new build properties are due to start in April 2019. Consultation has taken place with existing applicants and a further public consultation took place at the end of January 2019 in the local area in order to agree the terms of the Local Lettings Policy.

Continued work is being undertaken to reduce void levels by advertising properties on notice, viewing in repair when safe to do so, and maintaining deadlines for customer proofs and contact. Multiple viewings are undertaken on properties which are being refused regularly. Viewings, sign ups and final fixes are a priority.

Since April 2019 the number of properties allocated is as follows for weeks 1-5:

Swarcliffe/Whinmoor: 9

Halton Moor/Osmondthorpe: 7

Kippax/Garforth: 22

Total: 38

Office	% of stock void (local target under 0.85%)
Kippax / Garforth	0.89% (18) 0.4% (10)
Swarcliffe / Whinmoor	0.92% (18) 0.5% (10)
Halton Moor and Osmondthorpe	0.91% (13) 0.4% (7)
Local Area Average	0.91% (49) 0.4% (27)
City Average	0.69% (386) 0.6% (332)

Income Collection

Rent collection continues to be a high priority and currently Kippax is in 1st position, Swarcliffe in 13th position and Osmondthorpe /Halton Moor in 4th position but so early in the year the figures will change. Cases are being processed to Court if required at the earliest opportunity to try and reduce the impact of high arrears with support being identified and offered at all opportunities.

Universal Credit still plays a big impact on rent arrears levels and staff are working hard to reduce the impact.

Universal Credit cases continue to come through at a steady pace, since the introduction of U/C Kippax have had 104 cases, Osmondthorpe/Halton Moor 133 cases and Swarcliffe 187.

Office	Collection rate at week 5
Kippax / Garforth	96.87%
Swarcliffe / Whinmoor	94.19%
Halton Moor / Osmondthorpe	96.34%

Annual Home Visits

Year-end performance in all the offices was really good with all three offices reaching target (see below)

Office	Annual Home Visits Completed
Kippax / Garforth	97.77%
Swarcliffe / Whinmoor	99.12%
Halton Moor / Osmondthorpe	99.35%

A clean- up day was arranged in the Neville Place/Halton Moor Avenue area in March 2019. Housing Leeds provided skips for residents and partnering agencies provided advice on waste management.

Staff carried out a clean- up at White Laithe Court Sheltered Housing complex in the communal garden area and a litter pick in Cartmell Drive/Levens bank area for the 'Great Britain Tidy Campaign'.

A small group of residents in Lakeland Court have formed a gardening group and so far they have carried out some clearance work around the block with additional funding from the HAP. Road markings in the car park have been renewed making it easier for residents parking.

Residents in Mount Pleasant Gardens maisonettes have recently received new stair way covering in the blocks to enhance the internal appearance.

Housing Officers continue to carry out Quarterly Walkabouts in their areas and identifying and reporting issues on the estates utilizing HAP funding wherever possible to enhance the areas.

Staff continue to work with the Enforcement Officer from Cleaner Neighbourhoods Team in tackling both private and LCC untidy gardens. The Cleaner Neighbourhoods Team have also completed the training of some of their operatives to address self-seeders on a permanent basis and they are developing a programme of works.

Outer East Housing Advisory Panel

- OSE HAP confirmed budget for 19/20 £47k
- Community Payback partnership confirmed for 19/20 funded by Housing revenue
- Great British Spring Clean Campaign – Events taken place by Housing, Whitelaithe Court assisting gardening group, Cartmell Drive litter pick & Neville Place & Halton Moor Avenue Clean Up.
- Vulnerable Garden scheme for Halton Moor, Wykebecks & Neville's launched in partnership with Groundwork Leeds City Council
- Neville's New Build – Consultation event carried out ahead of build start, very good turn out with 12 residents coming to the drop in on the HUGO
- Garden Competition running for the second year in Halton Moor, Wykebecks & Nevilles. Schools also involved.

Youth Matters

Cross Gates & Whinmoor ward

Youth Service has planned and delivered trips and visits over February and April half term including a day trip to London. This included a coach trip to Flamingo Land/Go Karting/Doncaster dome/quad biking/climbing wall/golfing

The following sessions are run below:

Tuesdays - Youth continue to carry out a double session of streetwork a week. Youth workers have been partnering up with Police to address issues around a large group of young people coming from different areas to disperse.

Wednesdays - Youth Matters Group on Wednesdays where they engaged with two members of the scrutiny board.

Attended a Youth Summit.

Attended Councillor Forums.

Taken Part in Consultations

Sessions around mental health & wellbeing – Bullying – Online safety – Citizenship

Thursdays & Fridays – Open youth clubs with attract lots of young people from the Ward

Flexible Days – One to One work to support individual young people around any issues they are experiencing and need support with.

Temple Newsam ward

Youth Service has planned and delivered trips and visits over February and April half term including a day trip to London. Also included was a coach trip to Flamingo Land/Go Karting/Doncaster dome/quad biking/climbing wall/golfing

Tuesdays – Colton Mobile Session where youth workers meet with young people and invite them onto the mobile to engage in issues around sexual health/drugs and alcohol/employment, Training and educational support. Youth workers also touch base with local shop keepers/supermarkets to pick up any issues..

Halton Moor – Youth workers in the Halton Moor area address any issues around ASB and share information with police, they also visit local residents and shop keepers who they have been supporting around issues they have been experiencing and have received very positive feedback.

Youth Matters – Wednesdays – The group have had a recent day trip to London and really enjoyed visiting most of the major landmarks including Houses of Parliament, Westminster, West End, London Bridges on a river boat, The group also experienced travelling on the

London Underground for the first time, the trip brought both wards together, both of the Youth Matters Groups are fairly new and this was an experience they say they will never forget.

The group have also engaged in various sessions around Healthy v Unhealthy relationships, awareness of CSE – Mental Health & Wellbeing – What is ASB – Easter Activities – Bullying awareness – Internet Safety. A visit from Councillor Hayden who engaged with young people around what her role as a Councillor involves. Youth Summit attendance.

Fridays – Mobile in Osmonthorpe young people engage in various issue based work including: Sexual Health – Mental health and wellbeing – Drugs and Alcohol – support in Employment, training and education including accessing support with CV1s and job applications.

Fridays - Youth workers support the Leeds United KICKS Programme at Meadowfields Primary School to oversee any behaviour issues in order to support the coaches. A Group of young people from the TEM Ward were recently allocated tickets to attend Leeds v Millwall and really enjoyed the experience as they conveyed to youth workers that they wouldn't ordinarily be able to afford tickets to go and see matches so they considered it a big treat and were very appreciative.

Fridays – Sutton Park – Youth Workers access this area to address any issues around ASB and signpost young people to the KICKS programme and also to the mobile session in Osmonthorpe (Barrys shops) Youth workers liaise with local PCSO if there are issues to report.

Fridays - Sainsburys Colton – Youth workers were until recently working with a group of males who they supported with applications for work and college. This group are now in work and college and have been back to see youth workers to thank them for all their hard work and patience in supporting them. Youth workers have not come across any issues at either side of the retail park recently and they do speak with security and staff at both Sainsbury's and Mcdonalds, KFC and Pizza Hut.

One to One – Flexible times – Youth Workers offer support on a one to one basis for young people experiencing any issues.

Garforth & Swillington / Kippax & Methley wards

- Youth Activity Funded trips out in February half term and Easter were very well attended. The Lightwater Water Valley trip alone had 61 young people in attendance with a mini bus having to be used as well as a coach.
- We trialled having all trips leave from and return to Garforth Academy. This was due to complaints received from parents saying their children were spending too long on transport picking up at each village. The trial worked well and the time spent on transport was considerably reduced. We will be adopting this as a pick up point for all future trips. However we may also add an additional pick up point at either Brigshaw School or Kippax Leisure Centre – further consultation is required.
- Increase in young people from the area being signposted to other agencies such as the Market Place and Teen Connect for additional support. This has been noted from using the new “Youth Star” measuring tool paperwork the Youth Service has recently started to use. This tool is used to discuss issues individually with each young person we work with. Exam stress and self-harming were the 2 main issues.
- The decision making group “YPmyG” (young people my group) decided on the Easter trips for the wards. They have helped research the costs and tried to devise a programme of trips that young people will want to attend along with being within the budgets given from YAF. They also worked on helping write the YAF application for the 2019/20 year. They decided they wanted to deliver the Activity Days again but in different locations from the previous year.

- Continued ASB and challenging behaviour at Micklefield. New staff member in place.
- All evening sessions and YAF trips have been promoted extensively on our Facebook page. With several local pages sharing our positive work.
- Garforth & Swillington mobile session attendance has increased due to the lighter evenings.
- All building based sessions have good attendance with between 15 and 20 young people at each one. Methley in particular has seen an increase in attendance in part due to promotion and sharing on our FB page.

Corporate Considerations

Consultation and Engagement

10. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

11. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

12. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People’s Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

13. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

14. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

15. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

16. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

17. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

18. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Overview

At recent Committee Meetings a briefing was given around the service review for the Leeds Anti-social Behaviour Team (LASBT).

The briefing outlined the key areas of focus for the review;

- **Triage system for referrals**
- **Creation of a Community MARAC**
- **Review of Mediation provision**
- **Review of Noise Processes**
- **Creation of a Communication Plan**
- **Re-location of the LASBT West Team**
- **Development of an ASB Strategy**

This briefing provides an update of the key areas of focus as the review progresses.

A Q&A section has also been provided in response to questions raised at the Committee Meetings.

Triage System

An effective triage system needs to identify high risk, high harm situations at the beginning of the customer journey. There has been extensive research and development work to understand how to effectively deliver this in Leeds.

Shadowing has taken place at the contact centre to listen to current call handling techniques used for both anti-social behaviour and Adult Social Care calls. There has also been consultation with police colleagues to learn from their call handling and risk assessment processes. An enhanced 'strength based conversation' script is being developed for use by the contact centre and this will identify at the first point of contact the risk attached to the call.

Consultation is underway with the contact centre around delivery of this model. It is also proposed that a central Triage Team is created, and this team will be responsible for undertaking a full risk assessment of all incidents based on the National Policing THRIVE model (Threat, Harm, Risk, Investigation Opportunities, Vulnerability & Engagement).

The team will be responsible for identifying high risk, high harm issues and ensure the appropriate level of response is provided. They will also provide advice and guidance to customers and will be a crucial link between police colleagues in the NPT's and the wider services.

Creation of a Community Marac

The creation of a Community Marac will promote the early resolution for complex and persistent cases. Research is being undertaken to understand the most effective way to deliver this. We have visited Islington Council where a successful Community MARAC has been in place for some time. The learning from their model will assist us as we start to work on our own procedures, Terms of Reference, and Information Sharing/Confidentiality Agreements.

Mediation Provision

The current Mediation provision has been reviewed and it is proposed that a mediation service is commissioned that has the flexibility to work in various localities and at times which suits the needs of residents.

Review of Noise Processes

The noise review is ongoing and is a big piece of work given that almost 60% of incoming referrals relate to noise nuisance. We are working alongside a service design team to review current processes. We have mapped out the customer journey, and have looked at how the day time and out-of-hours services can be joined up more effectively to ensure that available resource is deployed effectively, and based on priority need.

Communication Plan

Our current communications are to be reviewed (website, leaflets etc) to ensure that customers wishing to access the service have clear information and are aware of the services we are able to offer.

We are working with the communications team to look at other outlets to strengthen our communication with residents such as the use of social media.

Location of the LASBT West Team

The current office provision for the West Team does not fully meet the needs of the service, and work is underway to identify alternative accommodation. It is hoped that the team can be co-located alongside a Housing Team in line with the East and South Team model.

Development of an ASB Strategy

An ASB Strategy for Leeds is in development and this will set out the strategic framework for activity going forward. The strategy will be focused around the key themes; Intervention, Prevention, Enforcement, Community Empowerment and Integrated Intelligence. The strategy will include an ASB Action Plan and this will drive the work to be delivered within the strategic themes.

<p>Question - Will the Community Marac duplicate the work of other meetings?</p> <p>Answer: As part of the research we are undertaking around the Community Marac we are considering other meetings (such as Police Tasking) where there is the risk of duplication of efforts.</p> <p>We have looked at a number of referral mechanisms and if the right process is in place, it should negate this risk.</p>
<p>Question - How will we track outcomes of Mediation cases and know that it works?</p> <p>Answer: So we're aware of the effectiveness of Mediation we will ensure that a Performance Framework is in place that will evidence the number of cases managed by mediation, this will include the number of cases with a successful outcome, the average duration of a case and we will also measure the levels of customer satisfaction with the service provided.</p>
<p>Question – Is the Noise service under resourced?</p> <p>Answer: There is high demand for our Out of Hours Noise Service. As part of the noise review we have looked at call handling levels, how we deploy resource and have also looked at how best we can effectively manage customer expectations.</p> <p>We are reviewing the current call handling processes with a view to implementing a system where those in high risk/high harm situations are prioritised.</p>
<p>Question – Has the use of technology for noise reporting been piloted elsewhere?</p> <p>Answer: The service design team that are assisting with the noise review are looking at a number of options around reporting, this includes the options to report on line and also the use of mobile phone apps.</p>
<p>Question – Can LASBT identify locations across the city where there is a need to allow the necessary resources to be deployed?</p> <p>Answer: LASBT work closely with a range of partner and services, and under our Information Sharing Agreements we are able to share information around 'Hot Spot' and 'Cold Spot' areas. Our partnership approach means that we are able to deploy officers where there is most need.</p> <p>For future the Proposed Triage Team will also have a crucial role to play in identifying problematic people and places at the earliest opportunity.</p>
<p>Question – Is there adequate capacity for deployment of LASBT staff in the rural areas?</p> <p>Answer: Yes there is capacity for officers to be deployed to rural areas, and this would be based on intelligence from partners and reports of anti-social behaviour/calls for service.</p> <p>We do try and keep officers working within a geographical areas as we believe this strengthens our partnership approach. However officers can be deployed to any area across the City.</p>

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Outer East Community Committee social media update

Current page Likes: 2,232
 Current page followers: 2,320
 (as at 22/05/19)

Reach is the number of people the post was delivered to
 Engagement is number of reactions, comments or shares.
 Engagement is a better marker for seeing if people are interested in the posts because they need to interact with it. eg a post might reach 1,000 people but if they all scroll past and don't read/expand it, the engagement level is zero.

Whilst still leading the way, the Outer East page currently has 2,320 followers, making it still the most popular Community Committee page.

Leeds City Council Outer East Community Committee
 Published by Jonny Loc [?] · 6 March · 🌐



Community Committee

Outer East Community Committee

The Outer East Community Committee invites 'YOU' to it's next business meeting:

WHEN?

4pm - Tuesday 12th March 2019




WHERE?

Vicars Court (The Old School)
 Vicars Terrace
 Allerton Bywater
 WF10 2DJ

Light refreshments will be available

Everyone is welcome so please do feel free to come along! The meeting will include the usual open forum at the start, giving you the opportunity to ask any questions, followed by the standard business section.

Meetings are published on our website and can also be found on our social media pages (along with other local information and activities).


www.leeds.gov.uk/communitycommittee
 Find us on:  

Performance for your post

2,563 People Reached

7 Likes, Comments & Shares ⓘ

4 Likes	2 On Post	2 On Shares
0 Comments	0 On Post	0 On Shares
3 Shares	3 On Post	0 On Shares

30 Post Clicks













21 Photo views	0 Link clicks ⓘ	9 Other Clicks ⓘ
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NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

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Published	Post	Type	Targeting	Reach i	Engagement	Promote
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25/03/2019 10:46				880 ■	15 ■ 5 ■	Boost Post
21/03/2019 15:01				940 ■	14 ■ 10 ■	Boost Post
06/03/2019 11:50				2.6K ■	30 ■ 7 ■	Boost Post



Report of: Area Leader

Report to: Outer East Community Committee
Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

Report author: Bali Birdi

Tel: 07712 214727

Date: Tuesday 18 June

For Information

Outer East Community Committee – Forward Plan 2019/20

Purpose of report

1. This report introduces the Outer East Community Committee Forward Plan for 2019/20. It details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities.
2. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

Main issues

3. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
4. Community Committees were established to build on community engagement and in particular, increase the attendance and active involvement of local people at Community Committee meetings. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics were determined in collaboration with service leads and Community Committee Champions.

5. In order to give local citizens a greater say in Council affairs, Community Committees were established on the basis of representing inner and outer areas of the City. The Constitution states that the Executive is to make arrangements for the discharge of some functions for which the Executive is responsible to Community Committees.
 6. The Executive has identified a number of functions that Community Committee's exercise decision making on. The Executive however remains ultimately responsible for these services and may remove or limit a Committee's powers. As with the Executive, in exercising their powers Community Committees must make decisions which are in line with the Council's overall policies and budget. The Committees involve all the Councillors from the wards within each committee area and meetings are held in public. The following areas are delegated to Outer East Community Committee:
 - Wellbeing Fund
 - Youth Activities Fund
 - Capital Budget
 - Community Infrastructure Levy (CIL)
 - Community Centres
 - Environmental Services
 - CCTV
 - Parks & Countryside
 7. The Outer East Community Committee has put in place a sub structure to provide support, monitoring of performance and when required decision making to the delegations it is responsible for. These sub groups are as follows:
 - Children & Families Sub Group
 - Environmental Sub Group
- Information on the activities of the sub groups is included in the Outer East Community Committee Update Report.
8. The Council's approach to locality working through Community Committees and its emerging work in priority neighbourhoods is an essential component of the stronger communities programme in the city. This programme incorporates a strategic approach to migration, tackling poverty, inequality and disadvantage, community cohesion, engagement and development, prevent, counter extremism, work with the Third Sector and equality.
 9. Executive Board approved a new model for Locality Working in November 2017 to respond to the national Indices of Multiple Deprivation (IMD) data for 2015 which demonstrated Leeds had sixteen neighbourhoods categorised as being in the most deprived 1% of neighbourhoods nationally.
 10. Six priority neighbourhoods were identified to accelerate the Council's approach to tackling poverty and inequality in the city to support and encourage partners and

stakeholders to work differently and encourage learning and development around some of the most challenging issues in the city.

11. The Executive Board report also identified twelve priority wards as the focus for targeted neighbourhood improvement to address poverty and inequality. The twelve wards include: Armley; Bramley and Stanningley; Kirkstall; Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; Temple Newsam; Chapel Allerton; Middleton Park; Beeston and Holbeck; Hunslet and Riverside; and Hyde Park and Woodhouse (now Little London and Woodhouse).
12. Local partnership teams, known as Core Teams, were introduced towards the end of 2018 and have worked with communities to increase community involvement and participation, develop local action plans and build collaborative projects around key community issues.
13. Town and local centres across Leeds play a crucial role in supporting places and communities to respond to economic change. The Council's draft Inclusive Growth Strategy recognises their importance as economic, social and service hubs and the need to continue to deliver improvements that promote enterprise and connect people to jobs and opportunities within them. Targeting improvements to local centres would assist in delivering the Best Council Plan ambition of promoting sustainable and inclusive economic growth.
14. There have been significant strides in recent years to develop and improve the vitality and viability of local centres. People are passionate about local centres and high streets and a number of recent initiatives have provided a platform to turn that passion into action. The Portas Pilots Initiative, the establishment of several Town Teams and Business Improvement Districts, Townscape Heritage Initiatives together with the Town and District Centres Improvement Programme have all used this local activism to deliver improvements to support the sustainability of local centres.
15. However, many local centres still need to adapt and change to accommodate the challenges of internet shopping, the demand for more leisure activities, out of town shopping centres and edge of centre supermarkets and the disappearance of many day to day services from the high street. The Local Centres Programme (LCP) provides a programme of support and interventions that can be introduced to increase the vitality and viability of local and neighbourhood centres through the development of ward based bids for funding, supported by Council services and local agencies. The Local Centres Programme (LCP) seeks to utilise the £5m announced at Full Council in March 2017 to fund innovative and sustainable improvements to town and district centres as a component of supporting regeneration and growth across the city.
16. Separately the city has been proposed as the first Future High Street under a government funding initiative and partnerships between the public and private sector are also being developed elsewhere in the city to ensure local centres have the best possible futures to provide retail, commerce and social space for all.
17. Driving the work of the Community Committee through the sub groups, the Core Teams and the Local Centres Programme are the Community Committee Champions. The Champion role aims to provide local leadership for each theme, while acting as an interface with services. Meeting quarterly with service leads, Community Committee Champions are well placed to shape the local agenda around each theme.

18. While the Community Committee format has proved successful in the Outer East Community Committee opportunities do exist to further develop this approach. The following are points for consideration:

- Service delegations are currently managed through the sub group structures. Through the Community Champion leadership the sub groups play an increasingly vital part in driving service improvements locally. The Update Report keeps the Community Committee apprised of progress.
- Community Committee Champions have played an active role in shaping the agenda and working with service leads which has a positive impact. The Community Committee Champions role has proved more successful in shaping the local service agenda when working with a designated service lead. This connectivity with services is essential if we are to achieve increased service improvement and local influence on service delivery, especially when dealing with those services delegated to the Community Committee.
- The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. We will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Committee Champions.
- Throughout the year different styles of workshops will be introduced. The aim will be to try and make the workshops interactive and relevant to local communities.

19. The draft Forward Plan is included in **Table 1** and **2** for Outer East Community Committee Members are asked to consider the Forward Plan, agree themes for workshops for each of the meetings scheduled for 2019/20, as well as note the work of the Core Teams. Proposed themes will be considered in collaboration with Community Committee Champions and service leads.

Corporate Considerations

Consultation and Engagement

20. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

21. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

22. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

23. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

24. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

25. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

26. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

27. The Community Committee is asked to:

- a. note the content of the report and make comment as appropriate
- b. consider scope and content of future Community Committee agendas

Background documents¹

28. There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Proposed Forward Plan for 2019/20 – Community Committee and Workshops					
Core business		Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence	Minutes of last meeting Open Forum Finance Report Update Report Review of previous themed meeting		
Community Committee and workshop date	Workshop theme	Ideas for workshop	Community Committee Champion	Service Lead/Key contributors	Others
4 July 19	ELOR Workshop	Ideas for workshop	Cllr P Gruen	Cllr P Gruen	Communities Team
Sept/Oct 19	Youth Summit	Ideas for workshop	TBC	Voice & Influence Team	Communities Team
TBC	Christmas for Good Neighbours	Ideas	Cllr P Grahame	Cllr Grahame	Communities Team

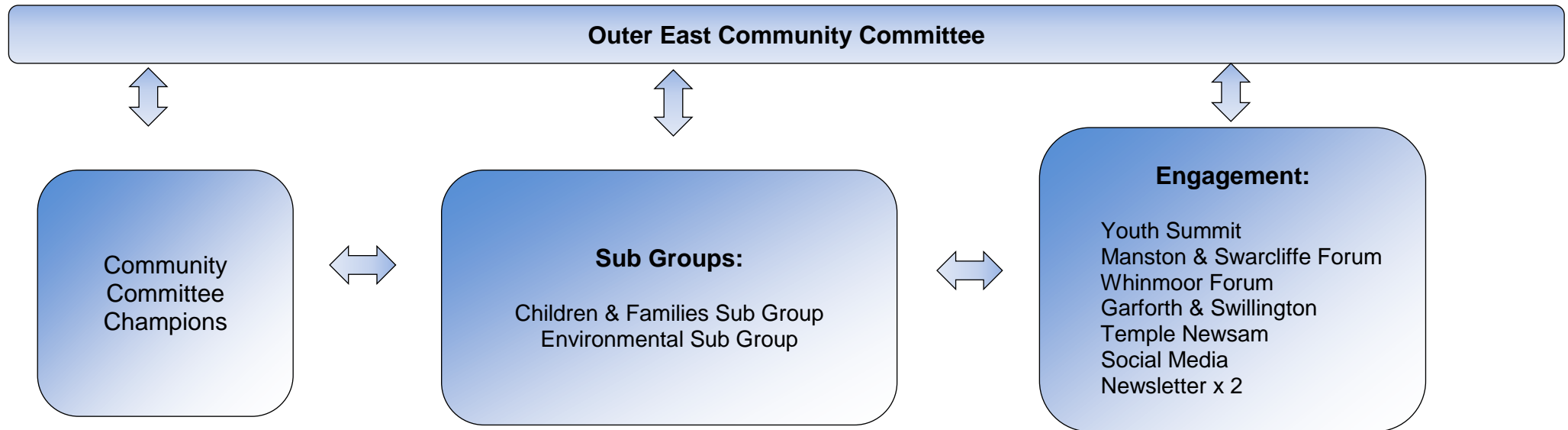
There is also the potential to have reserve themes should any of the planned workshops have to be deferred. Members are also encouraged to consider emerging priorities as themes.

Outer East Community Committee – Engagement 2019/20

Table 2

Theme	Community Committee Champion
Adult Social Care & Health and Wellbeing	TBC
Children’s Services	TBC
Employment, Skills and Welfare	TBC
Environment & Community Safety	TBC

Sub Groups	Ward members	Meeting dates
Children & Families Sub Group	TBC	TBC
Environmental Sub Group	TBC	TBC



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Christ Church, Halton



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